

HUMAN RESOURCES AND LABOR NEGOTIATIONS COMMITTEE

HR COMMITTEE MEMBERS PRESENT: Marsik, Frohling, Duchac, Greshay and Schmidt

MEMBER EXCUSED: None

Minutes of the regular meeting of the Human Resources and Labor Negotiations Committee of the Dodge County Board of Supervisors held on Tuesday, April 3, 2018 at 9:00 a.m. in meeting room 4C located on the fourth floor of the Administration Building.

ALSO PRESENT: James Mielke, County Administrator; Tonia Mindemann, Assistant Human Resources Director; Megan Tobian, HR Specialist.

Meeting called to order by Marsik at 9:00 a.m.

Roll call was taken. All members present.

Mindemann verified that the meeting was noticed in compliance with the Open Meetings Law.

Motion by Greshay to approve the agenda and allow the Chairperson to go out of order to efficiently conduct the meeting. Second by Schmidt. Motion carried.

Marsik asked if anyone present had any public comments. None

Motion by Duchac to approve the regular session and closed session minutes of the March 20, 2018 meeting of the Human Resources and Labor Negotiations Committee. Second by Frohling.

Mindemann presented a request to extend the use of donated sick time for an employee of the Finance Department.

Motion by Greshay to approved extending the use of donated sick time for an employee of the Finance Department for the duration of the leave under current guidelines and by doing so does not establish a practice or precedent. Second by Duchac. Motion carried.

Marsik initiated discussion regarding the current Post-Employment Health Plan (PEHP) that is due to sunset on December 31, 2018. Mindemann provided statistical information regarding workforce demographics. There was discussion regarding recommended changes to the resolutions as well as requests for PEHP plan guidelines and additional statistical information to be presented at the next meeting.

The Committee reviewed the Personnel Requisitions. Mielke recommended approval of these requests.

One (1) Recruitment and Benefits Assistant
One (1) Administrative Secretary III
One (1) Correctional Officer

Human Resources
Human Services
Sheriff

Motion by Duchac to approve the Personnel Requisitions. Second by Frohling. Motion carried.

The Committee reviewed the Salary, Wage, and Status changes as presented.

STEP INCREASE – UNION – None. NEW HIRE – UNION – None. APPOINTED OFFICIAL - None. NEW HIRE – Jonathan A. Bethke, Utility II / Truck Driver, Highway, \$17.03, DC03, ST01, 03/26/2018; Kristopher A. Pasewald, Land Use / Sanitation Specialist I, LR&P, \$20.97, DC06, ST01, 05/29/2018; Joshua M. Schuett, Correctional Officer, Sheriff, \$19.00, DC05, ST01, 04/06/2018; Joseph B. Terrell, Veterans Benefit Specialist, Veterans Service, \$19.00, DC05, ST01, 04/16/2018. LIMITED TERM/SEASONAL NEW HIRE - None. LIMITED TERM/SEASONAL RE-HIRE - None. REHIRE: None. RECLASSIFICATION – None. STEP INCREASE – Zev D. Kianovsky, Assistant Corporation Counsel, Corporation Counsel, \$40.86, DC11, ST N/A, 03/31/2018; Patricia Kittleson, Legal Assistant Felonies, D.A., \$20.64, DC04, ST N/A, 03/19/2018; Carrie J. Bunker, Account Clerk III, Human Services, \$20.60, DC04, ST N/A, 04/11/2018; Ann M. Falkinham, RN Case Manager Community Support, Human Services, \$31.28, DC08, ST N/A, 04/22/2018; Jody R. Langfeldt, HSS / Public Health Officer, Human Services, \$39.65, DC12, ST N/A, 04/23/2018; Joseph E. Giebel, Manager – Code Administration, LR&P, \$40.86, DC11, ST N/A, 03/14/2018; Holly M. Buchda, Communications Officer, Sheriff, \$25.4, DC05, ST N/A, 04/04/2018; Mark W. Goetsch, Correctional Officer, Sheriff, \$26.05, DC05, ST N/A, 04/09/2018; Darrel D. Schlieve, Correctional Officer, Sheriff, \$26.31, DC05, ST N/A, 04/06/2018; Jodi L. Zitlow, Deputy Secretary – Criminal Investigation, Sheriff, \$19.98, DC03, ST N/A, 04/05/2018.


The Committee reviewed the Orientation Period Reports as presented.

Committee Member Report: None

Future Agenda Items: Health Insurance update, Exit Interview Report, Post-Employment Health Plan, and Combining Payrolls.

It was the consensus of the Committee to schedule next meetings of the Human Resources and Labor Negotiations Committee as follows: **Tuesday, April 17, 2018 at 8:00 a.m., and Tuesday, May 1, 2018 at 9:00 a.m.** which will be held in room 4C of the Administrative Building.

Meeting adjourned by order of the Chairperson at 9:33 a.m.


Richard Greshay, Secretary


Joseph Marsik, Chairperson

Disclaimer: The above minutes may be approved, amended, or corrected at the next committee meeting.